



## Falls Manor Weddings

*Planning Made Effortless*



Falls Manor made our vision come to life and gave us a celebration beyond what we ever imagined. From cocktail hour to dessert, every bite was unforgettable. The venue was stunning, the staff was incredibly professional and warm, and every detail was executed flawlessly.

- Helen (Falls Manor Bride) - May 2025

READY FOR A GORGEOUS, STRESS-FREE WEDDING?

CALL/TEXT 215-943-7070 OR EMAIL [INFO@FALLSMANORCATERING.COM](mailto:INFO@FALLSMANORCATERING.COM)



# THE LUXURY WEDDING EXPERIENCE

**5 Hour Wedding Reception with Premium Open Bar**  
*Spirits, Wine, Bottled Beer, Soft Drinks + 2 Signature Cocktails with Custom Sign  
Champagne Toast for your Guests*

**Glitz & Glam Cocktail Hour in our Gorgeous Lobby**  
*(1 hour Cocktail Hour included as part of 5 hour reception)*

**10 Passed Hors-D'oeuvres, Artisanal Table, Choice of 2 Cocktail Displays**

**Ice Sculpture, Grand Piano with Live Pianist, Welcome Champagne Wall, Signature Drink Cocktail Service**

**Choice of Traditional Sit Down, Duet Plate, or Buffet Style Dinner w/ Carving Station**  
*Fine China, Glassware, & Flatware included*

**Complimentary Food Tasting for 2 on Select Group Tasting Dates**

**3 Tier Buttercream Wedding Cake + 1 Additional Dessert Display**

**Freshly Brewed Coffee & Tea Bar**

**Linens in Classic Ivory or Black**  
*Napkins in Variety of Colors*

## **“The Treasure Chest”**

*Falls Manor's unique collection of over 1,000 Wedding Decor Items: Choice of 40 different Centerpieces, Ceremony Arches/Backdrops & Aisle Decor, Specialty Linens for Couple's Sweetheart & Cake Tables, Card Boxes, Table Numbers, Table Runners, Welcome Signs & Seating Charts, Flower Girl Baskets, Ring Bearer Accessories, and so much more!*

### **Additional Included Amenities & Enhancements unique to Falls Manor:**

**Custom Floor Monogram, 4 ft LOVE Marquee, Custom Wooden Round Guest Book**

**2 Bridal Party Suites with Welcome Water & Champagne (2 hour arrival prior to wedding)**

*Event Uplighting & Ceiling Draping with Fairy Lights*

*Front Lawn, Gazebo, Secret Garden and Light Wall for amazing Wedding Photos*

*Onsite FREE Parking for up to 300 vehicles*

*Professional Maitre D' | Personal Bridal Attendants | Bartender (2 if over 100 guests) | Seasonal Coat Check*

**\$157/PERSON, Please add 6% PA Sales Tax and 20% Gratuity**

*Pricing Valid through 2027 Wedding Dates. Please add \$4/person for each year beyond 2027.*

**Thursday**

*70 Guest Minimum  
Or \$10,990++  
Food/Beverage Min  
Timing Flexible*

**Friday**

*110 Guest Minimum  
Or \$17,270++  
Food/Beverage Min  
Timing Flexible*

**Saturday**

*130 Guest Minimum  
Or \$20,410++  
Food/Beverage Min  
5:30 PM - 10:30 PM*

**Sunday**

*90 Guest Minimum  
Or \$14,130++  
Food/Beverage Min  
Start after 3:30PM*



# THE CLASSIC WEDDING EXPERIENCE

## 5 Hour Wedding Reception with Premium Open Bar

*Spirits, Wine, Bottled Beer, Soft Drinks + 2 Signature Cocktails with Custom Sign  
Champagne Toast for your Guests*

## Cocktail Hour in our Gorgeous Lobby

*10 Butlered Hors-D'oeuvres + 2 Displays*

*1 hour Cocktail Hour included as part of 5 hour reception*

## Traditional Sit Down, Duet Plate, or Buffet Style Dinner

*Fine China, Glassware, & Flatware included*

## 3 Tier Buttercream Wedding Cake + 1 Additional Dessert Display

## Freshly Brewed Coffee & Tea Bar

## Linens in Classic Ivory or Black

*Napkins in Variety of Colors*

## “The Treasure Chest”

*Falls Manor's unique collection of over 1,000 Wedding Decor Items: Choice of 40 different Centerpieces, Ceremony Arches/Backdrops & Aisle Decor, Specialty Linens for Couple's Sweetheart & Cake Tables, Card Boxes, Table Numbers, Table Runners, Welcome Signs & Seating Charts, Flower Girl Baskets, Ring Bearer Accessories, and so much more!*

## Additional Included Amenities & Enhancements unique to Falls Manor:

*2 Bridal Party Suites with Welcome Water & Champagne (1 hour arrival prior to wedding)*

*Event Uplighting & Ceiling Draping with Fairy Lights*

*Front Lawn, Gazebo, Secret Garden and Light Wall for amazing Wedding Photos*

*Onsite FREE Parking for up to 300 vehicles*

*Professional Maitre D' | Personal Bridal Attendants | 1 Bartender | Seasonal Coat Check*

## **\$127/PERSON, Please add 6% PA Sales Tax and 20% Gratuity**

*Pricing Valid through 2027 Wedding Dates. Please add \$4/person for each year beyond 2027.*

**Thursday**

*70 Guest Minimum  
Or \$8,890++  
Food/Beverage Min  
Timing Flexible*

**Friday**

*110 Guest Minimum  
Or \$13,970++  
Food/Beverage Min  
Timing Flexible*

**Saturday**

*180 Guest Minimum  
Or \$16,510++  
Food/Beverage Min  
5:30 PM - 10:30 PM*

**Sunday**

*90 Guest Minimum  
Or \$11,430++  
Food/Beverage Min  
Start after 3:30PM*

For information on planning your perfect day, Call/Text 215-943-7070 or email [info@fallsmanorcatering.com](mailto:info@fallsmanorcatering.com)



# THE ESSENTIALS WEDDING EXPERIENCE

## 4 Hour Wedding Reception with Premium Open Bar

*Spirits, Wine, Bottled Beer, Soft Drinks + 2 Signature Cocktails with Custom Sign  
Champagne Toast for your Guests*

## Traditional Sit Down, Duet Plate, or Buffet Style Dinner

*Fine China, Glassware, & Flatware included*

## 3 Tier Buttercream Wedding Cake + 1 Additional Dessert Display

## Freshly Brewed Coffee & Tea Bar

## Linens in Classic Ivory or Black

*Napkins in Variety of Colors*

## “The Treasure Chest”

*Falls Manor's unique collection of over 1,000 Wedding Decor Items: Choice of 40 different Centerpieces, Ceremony Arches/Backdrops & Aisle Decor, Specialty Linens for Couple's Sweetheart & Cake Tables, Card Boxes, Table Numbers, Table Runners, Welcome Signs & Seating Charts, Flower Girl Baskets, Ring Bearer Accessories, and so much more!*

## Additional Included Amenities & Enhancements unique to Falls Manor:

*2 Bridal Party Suites with Welcome Water & Champagne (1 hour arrival prior to wedding)*

*Event Uplighting & Ceiling Draping with Fairy Lights*

*Front Lawn, Gazebo, Secret Garden and Light Wall for amazing Wedding Photos*

*Onsite FREE Parking for up to 300 vehicles*

*Professional Maitre D' | Personal Bridal Attendants | 1 Bartender | Seasonal Coat Check*

## **\$107/PERSON, Please add 6% PA Sales Tax and 20% Gratuity**

*Pricing Valid through 2027 Wedding Dates. Please add \$4/person for each year beyond 2027.*

Thursday

*70 Guest Minimum  
Or \$7,490++  
Food/Beverage Min  
Timing Flexible*

Friday

*110 Guest Minimum  
Or \$11,770++  
Food/Beverage Min  
Timing Flexible*

Saturday

*130 Guest Minimum  
Or \$13,910++  
Food/Beverage Min  
5:30 PM - 9:30 PM*

Sunday

*90 Guest Minimum  
Or \$9,630++  
Food/Beverage Min  
Start after 3:30PM*

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## ADD-ONS & ENHANCEMENTS

*All optional enhancements are subject to 6% PA Sales Tax*

### ONSITE CEREMONY \$1,600

30 Minutes | Choice of Indoor/Outdoor Ceremony | Ceremony DJ + Microphone  
Bring your own officiant OR add-on Falls Manor Officiant for \$400

### CEREMONY REHEARSAL \$210

Tuesdays before 3pm only

### "WEDDING-IN-A-BOX" ADD-ON \$4,999

7 Hours of Photography, Personal Consultation, Online High-Resolution Gallery  
[www.ProPhotoByMK.com](http://www.ProPhotoByMK.com)

Deluxe Reception DJ Package  
Reception DJ, Lighting, Motion Monogram  
[www.LebronProductions.com](http://www.LebronProductions.com)

Open Air Photobooth  
[www.LebronProductions.com](http://www.LebronProductions.com)

## ADDITIONAL ENHANCEMENTS A LA CARTE:

Cloud Dance for First Dance\* \$465

Cold Indoor Sparklers (4 sparklers during First Dance)\* \$935

Custom Ice Sculpture\* \$415

Custom Floor Monogram\* \$370

Live Pianist for Cocktail Hour\* \$399

**\*Above items must be contracted from Falls Manor and are not allowed from any outside vendor, absolutely no exceptions.**

**Outside Vendors are permitted for the items below. Outside DJ, Photographer, Photobooth & Videographer incur \$100 vendor fee EACH.**

In House Reception DJ (5 hours) \$1,655

In House Photographer (7 hours) - \$3,135  
Add a 2nd Photographer (6 hours) - \$1,500

In House Videographer (9 hours) - \$3,435

Open Air Photobooth (4 hours) - \$830

360 Photobooth (3 hours) - \$935

Custom Wooden Guest Book - \$105

Names on Outdoor LED Sign - \$105

Food Tasting - \$125/person

Additional Bartender - \$200/each++

Extra Hour with Open Bar - \$21/pp++

Welcome Champagne Wall - \$465

TV in Lobby for Slideshow - \$105

Projector & Screen - \$105 each

Extra Hour in Wedding Suites  
\$155/hour, per suite  
(up to 2 hours, if available)

4' LOVE Marquee Letters - \$265

Flower Wall Backdrop - \$105

Custom Menu Cards - \$2.00 pp

Charger Plates \$2.00 pp  
(Gold, Silver, or Rose Gold)

Bathroom Basket- \$60 each

Sparkler Send Off - \$3.00/pp

Wedding Dance Lesson - \$125

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## Terms & Conditions

- Children ages 0-10 and vendor meals (DJ, Photographer, Videographer, etc.) are counted as half price once the guest minimum is reached. We do not serve alcohol to the vendors. Wedding couple must be included in the total guest count.
- Event time on Thursday, Friday and Sunday is any time after 3:30 pm. Saturday evening starts at 5:30 pm. Saturday afternoon weddings are 11 am - 3:30 pm.
- Falls Manor may host up to 2 weddings per day, however only one wedding at a time (one in the day time, one in the evening). There may be a non-wedding event taking place starting at least 2-3 hours after the start of your wedding. Building exclusivity with 225 contracted guests, if available. Building exclusivity must be secured at the time of contract signing.
- \$2,500 non-refundable retainer required to reserve the date.
- Acceptable forms of payment: Cash, Check, or **Credit Card/Debit Card (4% Surcharge)**
- Payment Schedule Option 1:
  - 25% deposit of the estimated total is due 3 months after booking
  - 25% deposit of the estimated total is due 6 months after booking
  - Final Balance is due 2 weeks prior to the event date.

--*This schedule will be adjusted for weddings booked less than 7 months in advance.*
- Payment Schedule Option 2:
  - Equal Monthly Payments automatically billed to a credit or debit card each month, with the wedding paid in full 30 days prior to the event date. **4% Surcharge will apply.**
- A \$200 Refundable Damage Deposit is required with the final payment and will be returned after your event pending any repairs resulting from the said event or to cover any missing or broken items.
- All deposits and interim payments are non-refundable and non-transferable to another event or person.

|  |
|--|
| Available Dates: _____   |
| Price Per Person \$ _____ x 1.26 (6% Sales Tax and 20% Gratuity) = Total Price Per Person \$ _____ |
| Total Price Per Person _____ x # of Guests _____ = \$ _____  |
| Ceremony Add-On: _____ Price: _____  |
| Add-On: _____ Price: _____   |
| Add-On: _____ Price: _____   |
| Add-On: _____ Price: _____   |
| Add-On: _____ Price: _____   |
| Outside Vendor Fees: # of Vendors: _____ X \$100 each Price: _____                                 |
| <b>Total Add-Ons \$ _____ + 6% Tax on Add-ons = _____</b>  |
| <b>Grand Total: \$ _____</b>   |

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# Outside Vendors, Liability Insurance, & Vendor Meals

## **1. Vendor Requirements:**

- a. The following outside vendors will incur a \$100 Vendor Fee each: DJ, Photographer, Videographer, Photobooth
- b. All outside vendors including but not limited to DJ's, Bands, MC's, Photographers, Videographers, Decorators, Planners, Event Stylists, Florists, Bakeries, Sweet/candy table providers, Balloon Arch companies, etc. must be pre-approved by Falls Manor PRIOR to the client contracting for their services. You must submit the list of potential vendors at least 6 months prior to the wedding via email to [info@fallsmanorcatering.com](mailto:info@fallsmanorcatering.com) Vendors are not guaranteed to be approved by Falls Manor.
- c. ALL outside Vendors must be a legitimate registered business with Google reviews AND have a website or social media page with reviews or be one of the vendors on The Knot or Wedding Wire with reviews.
- d. Any outside Vendor is solely responsible for their own labor and set up of any items or services they are contracted for by the client. Falls Manor will not provide any of its own staff to assist any outside vendors.
- e. Outside Vendors have a maximum of 2 hours for any set up and 1 hour for any break down. A fee of \$25 for every 15 increments will be assessed to the client for any additional break down time. Addition time may not be added to the set up.
- f. Outside Vendors may not use any of Falls Manor equipment or décor, and Falls Manor will not provide any items that the vendor might need to perform their services, with exception of a table for the DJ and electrical outlets, if needed.
- g. Vendors may not consume any alcohol while performing services at Falls Manor and must abide by all rules and regulations set forth by Falls Manor. DJs may not play music above 90 db.

## **2. Liability Insurance:**

- a. ALL outside vendors must carry Liability Insurance with at least \$1,000,000 in coverage.
- b. ALL outside vendors must add Falls Manor as an additional insured to their Liability Insurance and submit Certificate of Insurance to Falls Manor at least 30 days prior to your event.
- c. If a vendor without prior approval comes to Falls Manor, "The Day of" management will refuse entry to said vendor and vendor's services will not be allowed to be performed.
- d. In the event an approved vendor has not submitted their Certificate of Liability Insurance or has submitted one WITHOUT adding Falls Manor as an additional insured, that vendor will not be allowed to perform any services at the venue and "The Day of" management will refuse entry to said vendor.

## **3. Vendor Meals:**

- a. The following IN HOUSE vendors must be provided with a meal: Photographers, DJs, Photobooth Attendant and Videographers. Vendor meals are paid for by the client and are half price once the guest minimum is reached.
- b. Providing vendor meals to the outside vendors is at the discretion of the client. If provided, these vendor meals must be paid for by the client. If the vendor meals are not paid for, outside vendors will not be provided with a meal by Falls Manor.