



WINTER WONDERLAND

WEDDING SPECIAL - \$9,999

Any available wedding date in January/February 2025

- ❖ \$9,999 for up to 90 guests
- ❖ Each additional guests are just \$100 per person
- ❖ 4 hour reception (includes 45 min Cocktail Hour in the Ballroom)
- ❖ Buffet Style Dinner (Full menu available upon request)
- ❖ 4 Hour Uninterrupted Fully Stocked **Open Bar**
- ❖ Freshly brewed Coffee & Tea Bar available all throughout the evening
- ❖ Elegant Gold Chiavari Chairs
- ❖ Classic Ivory or Black floor length Linens
- ❖ Linen Napkins in large variety of colors
- ❖ Professional Maître D' to run your wedding
- ❖ Seasonal Coat Check Attendant if needed
- ❖ 2 Stunning Wedding Lounges arrive 30 minutes prior to contracted time
- ❖ Lantern & Votive candles Centerpieces
- ❖ Complimentary onsite Ceremony, if desired (30 minutes prior to the reception)
- ❖ Please add 6% sales tax + 20% gratuity
- ❖ Add 3 Tier Buttercream Wedding Cake for \$500 + tax

WEDDING CEREMONY COMPLIMENTARY IF NEEDED!

- ❖ 30 Minutes Prior to Reception
- ❖ Gorgeous separate Ballroom with Chandeliers Or Outdoor Secret Garden
 - ❖ Complimentary backdrop
 - ❖ Gold Chiavari Chairs (Indoor) or White Lawn Chairs (Outdoor)
 - ❖ Sales tax

BOOK YOUR WEDDING DURING THE TOUR AND RECEIVE THE FOLLOWING DÉCOR PACKAGE FOR FREE:

(only available during your tour)

- ❖ The Treasure Chest (unique to Falls Manor w/1,000 décor items)
 - ❖ Gorgeous Ceiling Draping with Fairy Lights
 - ❖ Uplighting in the reception ballroom for an ambiance

ADD THE FOLLOWING AMAZING BUNDLE:

“WEDDING-IN-A-BOX” - \$3,999 + tax

- ❖ Photographer (5 hours, \$150 print credit, consultation, online high res gallery) www.ProPhotoByMK.com
 - ❖ Reception DJ www.LebtronProductions.com
 - ❖ Open Air Photobooth www.LebtronProductions.c

FALLS MANOR CATERING & SPECIAL EVENTS

4010 NEW FALLS RD, BRISTOL TWP, PA 19007 • Text or Call (215) 943-7070 • info@fallsmanorcatering.com Say I Do in 2024



ADD THESE ENHANCEMENTS A LA CARTE TO CREATE AN UNFORGETTABLE WEDDING EXPERIENCE

Prices are subject to change at any time
Please add 6% tax

- Welcome Champagne Wall* \$465
 - Custom Ice Sculpture* \$415
 - Cloud Dance for First Dance* \$465
- Cold Indoor Sparklers (4 sparklers during First Dance)* \$935
 - 4 ft LOVE Marquee Letters* \$265
 - Couple's Floor Monogram* \$360

**Above items must be contracted from Falls Manor and are not allowed from any outside vendor, absolutely no exceptions.*

- Treasure Chest (1,000 décor items)-\$600
 - Ceiling Drapes with lights-\$265
 - Uplighting \$300
 - 3 Tier Buttercream Wedding Cake-\$500
 - Open Air Photobooth* 4 hours \$830
 - 360 Photobooth* 3 hours \$935
 - Decorated Sweetheart Table-\$265
 - Decorated Cake Table-\$160
 - In House Photographer - 5 hours \$2500
 - In House Videographer - 9 hours \$3,435
 - In House DJ – 4 Hour Reception \$1,455
 - In House DJ - Ceremony music \$315
 - Ceremony Rehearsal \$210
- Keyboard/Guitarist Duo for Cocktail hour - \$620
 - Custom Love Story Sign - \$83
- Circular Custom Wooden "Guest Book"-\$83
- 1st Dance Wedding Dance Lesson - \$125 each
 - Projector & Screen - \$105 each
- Rolling Bar during Dinner Service - \$415
- Names on the outside LED Sign - \$105
 - Fresh 1st Anniversary Cake - \$53
 - Sparkler Exit - \$2.50 per person
- Personalized Menu Card - \$1.06 per person
 - Bathroom Baskets - \$53 per basket
 - Private Food Tasting-\$105 per person
- Upgrade to floor length color linens for guest tables-\$19 per table
 - Champagne Toast w/Strawberry \$3.18 per person
 - Couple's special meal \$75 per person
- Extra Hour in Wedding Suites - \$155 per hour per suite, up to 2 hours, if avail
 - Extra Hour with Open Bar - \$21 per person
 - Coat Check Attendant - \$100

FALLS MANOR CATERING & SPECIAL EVENTS



Falls Manor
CATERING & SPECIAL EVENTS

Terms & Conditions

- After the initial 90 person guest count, children ages 0-10 and Vendors are Half Price. We do not serve alcohol to any vendors.
- The following outside vendors incur \$100 vendor fee each: a DJ, a Photographer, a Videographer, and Photobooth
- Event time on Thursday, Friday and Sunday is any time after 3:30 pm. Saturday evening starts at 5:30 pm.
- This package is valid for weddings taking place during January & February 2025
- Falls Manor hosts only one wedding at a time. However, there might be a non-wedding event taking place starting at least 2-3 hours after the start of your wedding.
- \$1,500 non-refundable retainer required to reserve the date.
- Credit cards are only accepted for the initial \$1,500 payment (cash or check preferred). All other payments may be made by cash, check, Venmo or PayPal, credit cards maybe used with 4% surcharge.
- Must follow the following payment schedule:
 - 50% of the total is due halfway between the booking date and the event date
- Final balance is due 2 weeks prior to the event in the form of cash or certified check only. Other payments may be made in the interim. Final amount may not be charged to a credit card.
- A \$200 Refundable Damage Deposit is required with the final payment and will be shredded after your event pending any repairs resulting from the said event or to cover any missing or broken items.
- All deposits and interim payments are non-refundable and non-transferable to another event or person.

Wedding Total: _____

Deposit of \$1,500 on _____

Mid Payment _____ on _____

Final Payment _____ on _____

Price Guaranteed until: _____

PRICING WORKSHEET:

Available Dates: _____

Add-On: _____ Price: _____

Add-On: _____ Price: _____

Add-On: _____ Price: _____

Add-On: _____ Price: _____

Add-On: _____ Price: _____

Vendor Fees: # of vendors _____ x \$100 _____ Price: _____

Total Add-Ons \$ _____ X 6% PA Tax = \$ _____

Package base price: \$9,999

#add'l Guests ___ x \$100 \$ _____

Preliminary total: \$ _____

20% Gratuity + 6% tax: \$ _____

Add-ons (Total with tax) \$ _____

Grand Total: \$ _____

(Full Menu available upon request)

FALLS MANOR CATERING & SPECIAL EVENTS



Outside Vendors, Liability Insurance, & Vendor Meals

1. Vendor Requirements:

- a. The following outside vendors will incur a \$100 Vendor Fee each: DJ, Photographer, Videographer, Photobooth
- b. All outside vendors including but not limited to DJ's, Bands, MC's, Photographers, Videographers, Decorators, Planners, Event Stylists, Florists, Bakeries, Sweet/candy table providers, Balloon Arch companies, etc. must be preapproved by Falls Manor PRIOR to the client contracting for their services. You must submit the list of potential vendors at least 6 months prior to the wedding via email to info@fallsmanorcatering.com Vendors are not guaranteed to be approved by Falls Manor.
- c. ALL outside Vendors must be a legitimate registered business with Google reviews AND have a website or social media page with reviews or be one of the vendors on The Knot or Wedding Wire with reviews.
- d. Any outside Vendor is solely responsible for their own labor and set up of any items or services they are contracted for by the client. Falls Manor will not provide any of its own staff to assist any outside vendors.
- e. Outside Vendors have a maximum of 2 hours for any set up and 1 hour for any break down. A fee of \$25 for every 15 increments will be assessed to the client for any additional break down time. Addition time may not be added to the setup.
- f. Outside Vendors may not use any of Falls Manor equipment or décor, and Falls Manor will not provide any items that the vendor might need to perform their services, with exception of a table for the DJ and electrical outlets, if needed.
- g. Vendors may not consume any alcohol while performing services at Falls Manor and must abide by all rules and regulations set forth by Falls Manor. DJs may not play music above 90 db.

2. Liability Insurance:

- a. ALL outside vendors must carry Liability Insurance with at least \$1,000,000 in coverage.
- b. ALL outside vendors must add Falls Manor as an additional insured to their Liability Insurance and submit Certificate of Insurance to Falls Manor at least 30 days prior to your event.
- c. If a vendor without prior approval comes to Falls Manor, "The Day of" management will refuse entry to said vendor and vendor's services will not be allowed to be performed.
- d. In the event an approved vendor has not submitted their Certificate of Liability Insurance or has submitted one WITHOUT adding Falls Manor as an additional insured, that vendor will not be allowed to perform any services at the venue and "The Day of" management will refuse entry to said vendor.

3. Vendor Meals:

- a. The following IN HOUSE vendors must be provided with a meal: Photographers, DJs, Photobooth Attendant and Videographers. Vendor meals are paid for by the client and are half price once the guest minimum is reached.
- b. Providing vendor meals to the outside vendors is at the discretion of the client. If provided, these vendor meals must be paid for by the client. If the vendor meals are not paid for, outside vendors will not be provided with a meal by Falls Manor.

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